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**Euclid**  
system

HUMAN RESOURCE MANAGEMENT

INTEGRATED ENTERPRISE APPLICATION SYSTEM



# Euclid

system is an enterprise application built for managing enterprise's human resources information. **Euclid** system is implemented using sophisticated technology and world class best practices to give solutions to the problems regarding human resources management and development.

## FEATURES

- Comprehensive HRM System
- Business Process Driven
- Multi Level Document Approval
- Multi Currencies
- Multi Companies
- Executive Information System
- Employee Self Services
- Manageable Authorization
- Configurable System
- Customizable Add-ons
- Client Server & Web-based Technology



## FUNCTIONALITIES

**Euclid** System functionalities described as following :

- Personnel Administration
- Personnel Development
- Training and Event Management
- Travel Management

### Personnel Administration

### Personnel Development



## PERSONNEL ADMINISTRATION

### Personnel Information Management

Comprehensively manage employee's information, such as personal data, organization assignment, payroll data, employee time profile, education background, work experiences, and development data. Easily manage company's organization structure using hierarchical model, assign additional positions or jobs and presenting employee's organization assignment history.

### Recruitment Management

**EuClid** system supports decision maker selecting personnel who met their enterprise requirement. Starting with workforce requirement planning, opening a vacancy, publishing into many kind of advertisement, applicant screening and selection, hire suitable applicants and placing them to a suitable job or position.

### Benefit Management

Providing capabilities and flexibilities to effectively manage benefit programs such as medical claim, loan and ownership programs. Claim limit can be controlled during transaction by applying general or individual quota to every claim proposed by employee.

### Time Management

Covered administration and evaluation of employee's work hours. Manage employee's work time by defining employee work groups and establishing their shift or work schedule based on location and organization level. Easily define many kind of employee's absence such as permission, leave, and so on.



Overtime schedule can be arranged easily and can be monitored across to the related payment data.

### Payroll Administration

**EuClid** system automates the pay process by gathering data on employee time and attendance, calculating various deductions and taxes, generating periodic pay cheques and employee tax reports. Perform automatic deposit calculation or writing cheque manually based on human resource and time management data. Set up accounts payable transactions based on employee's deductions then send accounting information to the general ledger for posting subsequent pay cycle.

## MANAGEABLE AUTHORIZATION MODEL

Authorization and authentication in data access must be included into a human resources information system because the data and information it self are strictly confidential. The authorization means that only authorized person can access the application and data, while authentication means the system must be assured that the person who try to access the system is the authorized person. For this requirement, **EuClid** system provides flexible authorization hierarchy based on various roles which can be defined and maintained. At the next step, the user can be assigned to appropriate role accordingly.

## PERSONNEL DEVELOPMENT

Defining Multi Competencies Model based on the enterprise criteria, such as qualifications, competencies, potentials, preferences, or other criteria according to the enterprise concern. Using this model, evaluation to employee placement can be made easily, ensuring appropriate employee profile match with their current job or position, considering next employee's career or make decision to place them to another job or position which is more suitable.



## TRAINING & EVENT MANAGEMENT

Planning and managing business events for the enterprise, such as training, courses, seminary, presentation, workshop, meeting, and so on. Arranging every event in a catalog of business event complete with its schedule, capacity, objective, and another components related. Additionally, using appraisal component in this module, evaluation and appraisal to the events can be made as well. Appraisers could be organizer or attendees, internal or external person who monitoring the event. It also can define many kind of resources such as instructors, rooms, equipments, and course supported materials according to the business event planning.



## TRAVEL MANAGEMENT



Providing preparation and approval of travel documents, authorization of travel advances, computation, preparation and approval of travel vouchers, and the processing of information for payment of the travel vouchers and claims to payroll accounting.



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If you like more information regarding **EuClid** system,  
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